ETERNAL SOCIAL RESTORATION FOUNDATION

Incorporated under Section 8 of the Companies Act, 2013 | Ministry of Corporate Affairs, Govt. of India

CIN: U86900GJ2026NPL177294 | RoC Ahmedabad | Reg. Date: 29 April 2026

JUSTICE • EQUALITY • DIGNITY

Registered Office: 3rd Floor Office - 333, Rajhans Ornate, Parle Point, Athwa, Surat, Gujarat, India - 395007
Official Helpline: +91 81414 43398 | Email: contact@esrfhelp.org | Web: https://esrfhelp.org

Affix Recent Passport Size Photograph (Self-Attested)

MEMBERSHIP & VOLUNTEER JOINING DOSSIER

PART A – MEMBERSHIP INFORMATION

Membership Application No.: ..... **Date of Application:** .....

Branch / State / District: ..... **PIN Code Area:** .....

Membership ID (Office Use): ESRF- **Referred By (Member ID, if any):** .....

PART B – MEMBERSHIP CATEGORY (SELECT ONLY ONE PER SECTION)

1. Membership Type (Statutory Category):

- ☐ Founder Member
- ☐ Life Member
- ☐ Ordinary Member
- ☐ Associate Member
- ☐ Student Member
- ☐ Honorary Member
- ☐ Institutional Member

2. Participation Category (Operational Stream):

- ☐ Volunteer (No remuneration / Honorary service)
- ☐ Professional Volunteer (Honorarium basis – Advocate/Doctor/CA)
- ☐ Paid Service Member (Full Fee)
- ☐ Paid Service Member (Concessional Fee)
- ☐ Beneficiary Member (Seeking Assistance)
- ☐ Donor Member | ☐ Corporate Support Member

PART C – PERSONAL INFORMATION

Full Name (As per Govt ID): .....

Father's / Mother's / Spouse's Name: .....

Date of Birth (DD/MM/YYYY): ..... **Gender:** ☐ Male ☐ Female ☐ Other

Nationality: Indian / Other: _____ **Marital Status:** ☐ Married ☐ Unmarried ☐ Other

Blood Group: ..... **Educational Qualification:** .....

Occupation: ..... **Profession / Designation:** .....

Languages Known: Gujarati / Hindi / English / Other: _____

PART D – CONTACT DETAILS

Residential Address: .....

Office / Business Address: .....

City / Village / Taluka: ..... **District & State:** .....

PIN Code: ..... **Email Address:** .....

Mobile Number (Calling): +91 **WhatsApp Number:** +91

Emergency Contact Person: ..... **Emergency Mobile Number:** +91

STATUTORY PARTICIPATION & DEPLOYMENT PROFILE

PART E – IDENTITY VERIFICATION (MANDATORY GOVT PROOFS)

Aadhaar No.: ..... **PAN No.:** .....

Voter ID (EPIC): ..... **Driving Licence / Passport:** .....

** Mandatory Requirement: Attach self-attested photocopies of Aadhaar and PAN Card (or Voter ID / Driving Licence / Passport).*

PART F – FOUNDATION OBJECTS (VERY IMPORTANT – SELECT AT LEAST THREE)

In accordance with Clause 3 of the Memorandum of Association, select at least **THREE** Foundation Objects in which you wish to actively contribute and indicate priority ranking (1, 2, 3):

Sel.	Prio.	Foundation Object (Charter Clause 3)	Sel.	Prio.	Foundation Object (Charter Clause 3)
☐	☐	**1. Free Legal Aid** Non-cognizable counseling, conciliation & ADR drafting	☐	☐	**7. Skill Development** Vocational training, micro-enterprise & self-reliance
☐	☐	**2. Women Empowerment** Safety, dignity, rights awareness & family guidance	☐	☐	**8. Environment Protection** Tree plantation drives, ecology & water conservation
☐	☐	**3. Child Welfare** Educational assistance, child safety & POCSO awareness	☐	☐	**9. Disaster Relief** Emergency humanitarian aid during distress & calamities
☐	☐	**4. Senior Citizen Welfare** Caregiver advocacy, maintenance rights & geriatric aid	☐	☐	**10. Human Rights** Empowering citizens with fundamental constitutional rights
☐	☐	**5. Education** Remedial schooling, book drives & literacy campaigns	☐	☐	**11. Mediation & Arbitration** Neighborhood conciliation & out-of-court dispute mitigation
☐	☐	**6. Health & Medical Camps** Free diagnostic checkups, wellness camps & medicine access	☐	☐	**12. Community Development** Rural empowerment, slum upliftment & civic betterment

Declaration: *"I undertake to actively support and participate in the minimum three selected objectives of the Foundation."*

PART G – SKILLS & EXPERTISE (TICK ALL APPLICABLE)

☐ Legal Advisory ☐ Medical Aid ☐ Teaching / Tutoring ☐ Accounting & Tax
☐ Administration ☐ IT / Web / Media ☐ Photography / Video ☐ Social Media
☐ Event Management ☐ Fund Raising ☐ Public Speaking ☐ Counselling
☐ Disaster Relief ☐ Research & Survey ☐ Translation (Guj/Hin/Eng) ☐ Driving / Transport
☐ Others: _____

PART H – AVAILABILITY (TIME DEVOTION)

How much time can you devote? ☐ Daily ☐ Weekly ☐ Monthly ☐ Occasionally **Average Hours / Month:** .....

PART I – PREFERRED AREA OF SERVICE (TICK ALL APPLICABLE)

☐ Office Administration ☐ Field Work ☐ Legal Aid
☐ Awareness Programs ☐ Fund Raising ☐ Community Survey
☐ Social Media ☐ Training ☐ Research
☐ Emergency Relief ☐ Any Assignment

PART J – PROFESSIONAL SERVICE CHARGES (IF APPLICABLE – ONLY FOR PROFESSIONAL MEMBERS)

Professional Reg. / Bar No.: ..... **Council / Authority Name:** .....

Normal Professional Fee: ₹ ..... **Foundation Fee:** ₹ .....

Maximum Concession Offered: _____ %

** Applicable for empanelled Advocates, Doctors, Mediators, and Chartered Accountants.*

BENEFICIARY INTAKE, CODE OF CONDUCT & SAFEGUARDING PROTOCOLS

PART K – SEEKING ASSISTANCE (APPLICABLE FOR BENEFICIARY MEMBERS)

Required Assistance: ☐ Legal Aid ☐ Medical Aid ☐ Financial Guidance ☐ Counselling ☐ Education ☐ Employment ☐ Govt Scheme ☐ Other: _____

Annual Family Income: ₹ **Reason for Concession / Aid:**

PART L – STATUTORY CODE OF CONDUCT & ORGANIZATIONAL ETHICS

Every member, volunteer, and empanelled professional representing the Eternal Social Restoration Foundation is legally and ethically bound by the Code of Conduct adopted under Section 8 of the Companies Act, 2013:

1. Universal Respect & Non-Discrimination: I shall treat every citizen, beneficiary, and colleague with uncompromised dignity, without discrimination based on caste, religion, gender, age, language, or economic status.

2. Absolute Privacy & Data Confidentiality: I shall maintain strict confidentiality regarding all identity documents, case files, family grievances, and personal records of beneficiaries. I shall never circulate case details to unauthorized persons or social media.

3. Absolute Judicial Non-Interference: I strictly recognize that ESRF operates solely within the non-cognizable social sphere. I shall never intervene or mediate in matters actively pending or sub-judice before any Court of Law.

4. 100% Free Public Service (No Solicitation): All legal aid, assistance, counseling, and guidance rendered through the Foundation are 100% free of charge. I shall never solicit, demand, or accept any fee, tip, commission, gift, or favor from any beneficiary.

5. Zero Unauthorized Representation: I shall not represent, issue press releases, or bind the Foundation in legal or financial agreements without prior written authorization from the Governing Body.

6. Avoidance of Conflict of Interest: I shall avoid conflicts of interest and proactively disclose any personal, professional, or commercial interest in matters concerning the Foundation.

7. Professional Discipline & Integrity: I shall maintain highest discipline, ethical standards, and lawful decorum, following all legitimate directions of the Foundation leadership.

8. Protection of Reputation & Assets: I shall protect the Foundation's assets, intellectual property, digital IDs, and goodwill, and shall never use my affiliation for personal aggrandizement.

☐ **I have carefully read, understood, and agree to strictly abide by the ESRF Statutory Code of Conduct.** Applicant Signature: _____

PART M – PREVENTION OF SEXUAL HARASSMENT (POSH ACT, 2013) & SAFEGUARDING CHARTER

Zero-Tolerance Policy Towards Harassment:

The Eternal Social Restoration Foundation is committed to providing a safe, respectful, inclusive, and dignified environment across all offices, field camps, counseling desks, and digital operations. In strict adherence to the *Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (POSH Act)*, the Foundation enforces a zero-tolerance mandate towards any form of gender-based misconduct, verbal abuse, unwelcome physical contact, suggestive remarks, or coercion.

Statutory Undertaking by Applicant:

1. I acknowledge that the Foundation maintains an active **Internal Complaints Committee (ICC)** empowered to investigate all harassment grievances within strict statutory timeframes.

2. I solemnly undertake to conduct myself with absolute professional decorum, chivalry, and respect toward all women members, volunteers, and beneficiaries.

3. I understand that any substantiated allegation of sexual misconduct or retaliation will result in immediate termination of membership, permanent debarment, and mandatory reporting to State Police authorities for criminal prosecution.

4. I agree to cooperate fully and truthfully with the Internal Complaints Committee (ICC) during any inquiry.

5. **Child & Vulnerable Adult Protection:** In accordance with POCSO Act, 2012 and Senior Citizens Act, 2007, I pledge highest care towards children and senior citizens, ensuring no unmonitored closed-door interactions or exploitation.

☐ **I Agree – I solemnly accept the POSH Statutory Policy & Safeguarding Charter.** Applicant Signature: _____

FINANCIAL DISCLAIMER, FINAL DECLARATION & OFFICE USE

PART N – FINANCIAL DEALINGS & PERSONAL LIABILITY DISCLAIMER

Policy on Personal Financial Transactions:

The Foundation does not encourage or authorize any personal financial transaction, loan, borrowing, lending, investment, guarantee, collection of money, or any other monetary arrangement between its members, volunteers, office bearers, beneficiaries, or any person associated with the Foundation, unless expressly approved in writing by the Governing Body as an official Foundation activity. Any transaction undertaken in personal capacity shall be deemed a private arrangement; the Foundation shall bear zero liability for any dispute, loss, fraud, or default.

No member shall use the Foundation's corporate name, CIN, logo, ID card, or goodwill to solicit loans, collect private funds, or obtain personal financial benefits without prior written authorization. Misuse shall attract immediate disciplinary expulsion and legal action under Sections 447 and 448 of the Companies Act, 2013.

Member Financial Declaration: *"I acknowledge and agree that any personal financial transaction entered into by me with another member, volunteer, office bearer, beneficiary, or third party is entirely at my own risk and responsibility. I shall not hold the Foundation, its founders, directors, governing body, or representatives liable for any dispute, loss, or claim. I further undertake not to misuse the Foundation's name or position for any unauthorized financial purpose."*

Applicant's Signature: _____ Date: ___ / ___ / 20___

PART O – FINAL APPLICANT AFFIRMATION & DECLARATION

I, the undersigned applicant, hereby solemnly certify and declare that:

1. All particulars, contact details, identity proofs, and statements provided in this application dossier are true, correct, and complete.
2. I shall abide by the Memorandum, Articles, Rules, Policies, and Code of Conduct of the Eternal Social Restoration Foundation.
3. I understand that membership is subject to formal scrutiny and approval by the Governing Body.
4. The Foundation reserves the absolute right to terminate my membership for misconduct or violation of its rules and policies.
5. I hereby authorize the Foundation to verify all information, documents, and credentials provided herein.

Date: ___ / ___ / 20___

Place: _____

_____

Signature of Applicant

(Full Name: _____)

PART P – FOR FOUNDATION SECRETARIAT / OFFICE USE ONLY

Application Verified By:		**Background Verification:**	☐ Completed ☐ Pending ☐ Exempt
Interview Conducted By:		**Application Status:**	☐ Approved ☐ Rejected ☐ Hold
Membership Number / PIN:	ESRF -	**Mentor Assigned:**	
Assigned District:		**Assigned PIN Code Area:**	
Date of Joining / Admission:	___ / ___ / 20___	**Board Ref / Meeting No.:**	

_____ _____

Secretariat Scrutiny Officer **Authorized Signatory & Foundation Seal**

Submission Instructions: Complete and sign all 4 pages. Attach self-attested photocopies of Aadhaar and PAN Card.

Submit via scan/email to **contact@esrfhelp.org** | Deliver to: **Eternal Social Restoration Foundation, 3rd Floor Office - 333, Rajhans Ornate, Parle Point, Athwa, Surat, Gujarat - 395007**.